

January 10, 2018

The Board of County Road Commissioners met at 9:00 a.m. for a regular meeting at 1250 S. M-33 West Branch, Michigan

Members present: Chairman Van Sheltroun, Commissioner Mark Williams, Commission Dan Winter, Managing Director Pat Reinke, and Board Clerk Brandy Curtis

Guests: State/Construction Foreman Bill Sperow; County Foreman Gary Kaiser; Mills Township Resident Jim Allen

Chairman Sheltroun called the meeting to order at 9:00 a.m.

Additions to agenda: Purchase of Brine Tanks, Williams Lake, Flowage Lake Dam Emergency Action Plan.

Motion to approve the additions to the agenda by Williams, supported by Winter. Carried by all.

Past minutes for December 27, 2017, were reviewed. There being no corrections, the minutes stand as submitted.

Motion by Williams, supported by Winter, to approve and pay payroll voucher #1814 and payable voucher #1815 in the total amount of \$306,049.98 Motion carried by the following roll call vote: Ayes: Winter, Sheltroun, Williams Nays: None. Motion carried.

The Board held the election of officers for 2018. Motion by Williams, supported by Winter, to nominate Van Sheltroun as Chairman. Motion carried by the following roll call vote: Ayes: Winter, Williams, Sheltroun. Nays: None. Motion carried. Motion by Sheltroun, supported by Winter, to nominate Mark Williams as Vice-Chairman. Motion carried by the following roll call vote: Ayes: Sheltroun, Winter, Williams. Nays: None. Motion carried.

A discussion was held on the purchase of a second tandem truck. Motion by Sheltroun, supported by Williams, to purchase a second 2018 heavy-duty tandem truck chassis from Grand Traverse Diesel with Allison Transmission for a price of \$125,500. Motion carried by the following roll call vote: Ayes: Sheltroun, Williams, Winter. Nays: None. Motion carried.

Reinke reviewed the US Forest Service proposed five-year contract requesting the Road Commission to partner with the organization in efforts to improve roads within Ogemaw County. Reinke answered questions of the Board. Motion by Winter, supported by Williams, to enter into contract with US Forest Service and authorize Chairman and Manager to sign the contract. Motion carried by the following roll call vote: Ayes: Winter, Williams, Sheltroun. Nays: None. Motion carried.

Reinke reviewed American Widget network service and support proposal with the Board. Reinke answered questions of the Board.

A discussion was held on IT policies provided to the Board for review. Motion by Williams, supported by Winter, to approve the Password Policy, Use of Software Policy, Computer Screensaver Lockout Policy, Social Media Policy, IT Security Policy, Technology Hardware Purchasing Policy, Use of Information System/E-Mail Policy, Security Procedures for Terminated Employees Policy, Remote Access Policy, Internet Usage Policy, and Hardware Destruction Policy. Motion carried by the following roll call vote: Ayes: Williams, Sheltroun, Winter. Nays: None. Motion carried.

A discussion was held on OPEB actuarial valuation. Motion by Sheltroun, supported by Williams, to approve OPEB Actuarial Valuation service contract with Milliman using the Alternative Measurement Method with disclosures under GASB 74/75 with a proposed fee of \$5,800. Motion carried by the following roll call vote: Ayes: Winter, Williams, Sheltroun. Nays: None. Motion carried.

Motion by Sheltroun, supported by Winter, to allow Manager to complete the CRA Board of Directors Ballot. Motion carried by the following roll call vote: Ayes: Winter, Sheltroun, Williams. Nays: None. Motion carried.

Motion by Williams, supported by Winter, to authorize the purchase of four fiberglass storage tanks from Michigan Chloride Sales for \$100/ each. Motion carried by the following roll call vote: Ayes: Williams, Winter, Sheltroun. Nays: None. Motion carried.

A request was received from Scodeller Construction for the extension of the 2017 overband crack seal for the 2018 year. Motion by Winter, supported by Williams, to approve Scodeller Construction's extension for one year. Motion carried by the following roll call vote: Ayes: Winter, Sheltroun, Williams. Nays: None. Motion carried.

Reinke reviewed Flowage Lake Dam emergency action plan with the Board. Motion by Williams, supported by Winter, to authorize Manager to sign off on Flowage Lake Dam emergency action plan. Motion carried by the following roll call vote: Ayes: Williams, Sheltroun, Winter. Nays: None. Motion Carried.

Reinke informed the Board a letter was received from Logan Township requesting itemized information regarding the Miller Resort private road upgrade project. Reinke and Sperow answered questions of the Board. Sheltroun requested Manager to contact attorney to discuss ongoing issues with the Miller Resort private road upgrade and report back to Board. Reinke will follow up.

The next East Central Council meeting is scheduled for January 18, 2018, in East Tawas.

There being no further business, meeting adjourned at 10:04 a.m.

Signed: \_\_\_\_\_  
Van Sheltroun, Chairman

Countersigned: \_\_\_\_\_  
Brandy Curtis, Board Clerk