

January 24, 2018

The Board of County Road Commissioners met at 9:00 a.m. for a regular meeting at 1250 S. M-33 West Branch, Michigan

Members present: Chairman Van Sheltroun, Commissioner Mark Williams, Commission Dan Winter, Managing Director Pat Reinke, and Board Clerk Brandy Curtis

Guests: County Commissioner Bruce Reetz; Mills Township Resident Jim Allen

Chairman Sheltroun called the meeting to order at 9:00 a.m.

Additions to agenda: Williams Lake Lawyer Correspondence

Motion to approve the addition to the agenda by Winter, supported by Williams. Carried by all.

Past minutes for January 10, 2018, were reviewed. There being no corrections, the minutes stand as submitted.

Motion by Williams, supported by Winter, to approve and pay payroll voucher #1816 and payable voucher #1817 in the total amount of \$131,378.04 Motion carried by the following roll call vote: Ayes: Williams, Winter, Sheltroun. Nays: None. Motion carried.

The Board reviewed proposed budget adjustments for the 2nd quarter to include revised construction projects and capital outlay schedules. Budget adjustments included a decrease in revenue of \$120,897 and an increase in expenses of \$303,755. Motion by Williams, supported by Winter, to approve the changes as presented. Motion carried by the following roll call vote: Ayes: Winter, Williams, Sheltroun. Nays: None. Motion carried.

Reinke reviewed American Widget IT network services with the Board. Reinke informed the Board he will be meeting with West Branch-Rose City Area Schools superintendent and Thatch Computer Consulting this week regarding proposed IT contracting services. Reinke answered questions of the Board. Motion by Sheltroun, supported Williams, to table American Widget contract proposal until further information is received. Motion carried by the following roll call vote: Ayes: Sheltroun, Williams, Winter. Nays: None. Motion carried.

Reinke discussed MDNR wetland credits at the site on Mills Road between Sage Lake and Clark Road and tentative wetland credit project located in Lupton. The Board was in concurrence to authorize Reinke to discuss further project details with MDNR and report back to the Board.

Reinke discussed with the Board bidding of culverts on a need as basis versus bidding out once every year. Stock Clerk would receive three bids from certified suppliers and report to Manager. The Board was in concurrence to bid culverts when needed.

Reinke reviewed lawyer correspondence regarding Williams Lake private road maintenance and upgrade contracts. Reinke answered questions of the Board. Sheltroun requested Reinke to meet with Logan Township Clerk and discuss the letter addressed to the Road Commission from Logan Township Board dated January 4, 2018, in reference to Williams Lake Road upgrade in 2017 and proposed upgrade in 2018. Reinke will follow up and report back to the Board.

Reinke updated the Board on current equipment status and winter maintenance. It was reported that 43.03% of the winter maintenance budget has been used to date.

A discussion was held on summer help advertisement for laborers and hourly rate of pay.

County Engineer workshop is scheduled for February 13-15, 2018, at Shanty Creek. Reinke will attend.

The next MTA meeting is scheduled for February 8, 2018, at Hill Township. Williams and Reinke will attend.

There being no further business, meeting adjourned at 10:00 a.m.

Signed: _____
Van Sheltrown, Chairman

Countersigned: _____
Brandy Curtis, Board Clerk