

March 21, 2018

The Board of County Road Commissioners met at 9:00 a.m. for a regular meeting at 1250 S. M-33 West Branch, Michigan

Members present: Chairman Van Sheltroun, Commissioner Mark Williams, Commission Dan Winter, Managing Director Pat Reinke, and Board Clerk Brandy Curtis

Guests: Jamie Carruthers, Stephenson and Company; Bruce Reetz, Ogemaw County Commissioner

Additions: Seasonal Road 93
MCRC SIP Insurance
Asphalt Prices

Motion to approve the additions to the agenda by Williams, supported by Winter. Motion carried.

Commissioner Sheltroun called the meeting to order at 9:00 a.m.

Past minutes for March 7, 2018, were reviewed. There being no corrections, the minutes stand as submitted.

Motion by Winter, supported by Williams, to approve and pay payroll voucher #1824 and payable voucher #1825 in the total amount of \$258,956.54. Motion carried by the following roll call vote: Ayes: Williams, Sheltroun, Winter. Nays: None. Motion carried.

Jamie Carruthers of Stephenson and Company presented the financial audit report for 2017. After reviewing the information, Jamie answered questions of the Board.

Curtis reviewed 2018-2021 audit proposals with the Board. Upon recommendation by staff, motion by Williams, supported by Winter, to approve audit agreement with Stephenson and Company for the 2018-2021 audit years and authorize Manager to sign the contract. Motion carried by the following roll call vote: Ayes: Sheltroun, Williams, Winter. Nays: None. Motion carried.

A summary of the annual material and services bids opened at the last meeting were reviewed. A discussion was held on grader & scraper blades and signs. Motion by Winter, supported by Williams, to accept the bids as recommended by staff. Motion carried by the following roll call vote: Ayes: Sheltroun, Winter, Williams. Nays: None. Motion carried.

Motion by Williams, supported by Winter, to accept West Branch Rose City Area Schools IT service contract as presented. Motion carried by the following roll call vote: Ayes: Winter, Williams, Sheltroun. Nay: None. Motion carried.

Motion by Williams, supported by Winter, to authorize the purchase of one used trailer from Eastside Auto Parts for \$10,000 which includes delivery to the Road Commission. Motion carried by the following roll call vote: Ayes: Sheltroun, Williams, Winter. Nays: None. Motion carried.

A discussion was held on Simmons Road pond proposal settlement from Todd Zettel for \$125,000. Reinke will contact attorney regarding ownership rights to the land and follow up with the Board.

Motion by Winter, supported by Williams, to adopt the following resolution and authorize the investment of \$250,000 with Michigan CLASS:

MICHIGAN CLASS (COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM)
INVESTMENT POOL
RESOLUTION 2018-01

WHEREAS, the Ogemaw County Road Commission desires to enter into an interlocal agreement substantially in the form attached hereto as Exhibit A (the "Participation Agreement") for the purpose of exercising jointly the power each Public Agency has to invest its surplus funds; and

WHEREAS, the Ogemaw County Road Commission is a Public Agency under the Participation Agreement and is authorized by Michigan law to invest its funds in certain investments (the "Permitted Investments"); and

WHEREAS, Act 7 of the Public Acts of the Extra Session of 1967, as amended, (the Urban Cooperation Act of 1967) authorizes the Ogemaw County Road Commission to contract in the form of an interlocal agreement to provide for the manner of investment of surplus funds or proceeds of grants, gifts, or bequests to the parties to the interlocal agreement under the control of a legal or administrative entity created by that interlocal agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The Governing Body adopts the Participation Agreement substantially in the form of Exhibit A which is incorporated in the Resolution by reference thereto and agrees to join with other Public Agencies to become a Participant under the terms of the Participation Agreement and to accept additional Public Agencies as new Participants without subsequent action.

2. The Governing Body agrees to and concurs in the appointment of those Trustees either being appointed, to be appointed or currently serving as members of the Board of Trustees created under the Participation Agreement and recognizes those Trustees and their successors as the appointees of the Public Agency.

3. The Governing Body acknowledges and confirms the representation, warranties and covenants provided in the Participation Agreement to the Investment Advisor and Custodian under Participation Agreement, upon which they may respectively rely.

4. The Governing Body hereby authorizes Pat Reinke, Manager, and Brandy Curtis, Board Clerk, to take the following actions with regard to the participation of the Ogemaw County Road Commission in the Participation Agreement:

a. Deliver a certified copy of this Resolution to Investment Advisor under the Participation Agreement.

b. Execute and deliver all notices, directions and instructions required or permitted by the Participation Agreement from the Public Agency or Participant.

c. Make contributions to the Investment Property as provided in the Participation Agreement and select all or part of the Surplus Funds (as defined in the Participation Agreement) to be contributed to the Investment Property.

d. Consent to an amendment to the Participation Agreement on behalf of the Ogemaw County Road Commission if such amendment is not materially adverse to the interest of the Public Agency, is necessary to conform to the Participation agreement with law, or is a technical change necessary to facilitate the intent of the Participation Agreement.

5. The Participant understands and agrees that it shall not amend or repeal this Resolution except to the extent necessary to alter the limitations imposed on the Authorized Officer, to change Authorized Officers, or to withdraw from the Participation Agreement.

6. All resolutions and parts of resolution in conflict with this Resolution shall be, and hereby are, amended or repealed to the extent of such conflict.

Motion carried by the following roll call vote: Ayes: Winter, Sheltroun, Williams. Nays: None Motion carried.

Reinke reviewed insurance rates from MCRC SIP for licensed vehicle, off road, and property insurance coverage and significant savings if the Road Commission choose to go with the pool. The Road Commission currently has liability coverage through the pool. The Road Commission will accept insurance proposal during the April 4th, 2018, board meeting.

A request to abandon sections of Seasonal Road 93 in Klacking Township were received from Schneider and Petrous. Reinke will contact attorney and verify legal descriptions of both abandonment requests are acceptable and follow up with the Board.

A discussion was held on MERS 457 deferred compensation plan. Consensus of the Board to authorize Reinke to pursue MERS 457 deferred compensation plan.

A discussion was held on the cost of sealcoating and overlays and anticipated additional road funding revenue.

A discussion was held on the right of way along Cook Road near West Flowage Lake Road.

The next MTA meeting is scheduled for April 12, 2018, Logan Township.

There being no further business, meeting adjourned at 10:45 a.m.

Signed: _____
Van Sheltroun, Chairman

Countersigned: _____
Brandy Curtis, Board Clerk