

December 26, 2018

The Board of County Road Commissioners met at 9:00 a.m. for a regular meeting at 1250 S. M-33 West Branch, Michigan

Members present: Chairman Van Sheltroun, Commissioners Mark Williams and Dan Winter (arrived late), Managing Director Pat Reinke and Board Clerk Brandy Curtis

Guests: Klint Marshall, Commissioner Elect; Bill Sperow, State/Construction Foreman; Gary Kaiser, County Foreman; Luke Wilkins, Dave Coates and Ralph Shaw, United Steelworkers Negotiations Committee; Bill Borushko, Employment Relations Advisors, LLC

Commissioner Sheltroun called the meeting to order at 9:00 a.m.

Additions to the Agenda: Truck Loan Resolution

Motion to approve the addition to the agenda by Williams, supported by Sheltroun. Motion carried.

Past minutes for December 12, 2018, were reviewed. There being no corrections, the minutes stand as submitted.

Motion by Williams, supported by Sheltroun, to approved the close session minutes as submitted. Motion carried.

Motion by Williams, supported by Sheltroun, to approve and pay payroll voucher #1912 and payable voucher #1913 in the total amount of \$173,913.06. Motion carried by the following roll call vote: Ayes: Sheltroun, Williams. Nays: None. Motion carried.

Reinke reviewed Sign Policy draft with Board to include an expense breakdown per sign installation. Reinke answered questions of the Board. Sheltroun requested Reinke to take inventory of all season routes, the installation of lollipop reflectors on Stop signs and calculate the number of street name signs and the cost to change all street name signs from black and white to green and white. Reinke will follow up.

Reinke informed the Board, upon review of Birch Drive in Hill Township, in the plats of White Birch Estates and White Birch Estates No. 2, it was found that Birch Drive is a private road and that both plats state the Ogemaw County Road Commission has a drainage easement. Sheltroun requested Reinke to contact lawyer regarding the Ogemaw County Road Commission's drainage easement within White Birch Estates and White Birch Estates No. 2 in relation to the maintenance of Birch Drive.

Motion by Winter, supported by Sheltroun, to authorize the Road Commission signatures for the 2019-2022 United Steelworkers union contract with changes presented. Motion carried by the following roll call vote: Ayes: Williams, Sheltroun, Winter. Nays: None. Motion carried.

Motion by Williams, supported by Winter, to authorize Road Commission staff to issue Employment Relations Services payment in the amount of \$6,036.28 for their services prior to next regularly scheduled board meeting. Motion carried by the following roll call vote: Ayes: Winter, Sheltroun, Williams. Nays: none. Motion carried.

Motion by Sheltroun, supported by Williams, to renew 2019 SBAM Membership and cancel Kushner's Flexible Spending Account for the 2019 year. Motion carried by the following roll call vote: Ayes: Sheltroun, Williams, Winter. Nays: None. Motion carried.

Motion by Williams, supported by Winter, to enter into contract and authorize Manager to sign agreement with Huron Pines for the replacement of a culvert on Houghton Creek Road for an estimated cost of \$53,000, 50/50 cost sharing with Huron Pines agreeing to pay up to \$31,563 towards the project. Motion carried by the following roll call vote: Ayes: Williams, Winter, Sheltroun. Nays: None. Motion carried.

RESOLUTION 2018-15
OGEMAW COUNTY ROAD COMMISSION
AUTHORIZE TRUCK LOANS PAYMENTS
WITH PRIOR APPROVAL

WHEREAS, the Board of Ogemaw County Road Commission recognizes the Road Commission is responsible for paying their bills in a timely manner;

WHEREAS, in 2016, the Board of Ogemaw County Road Commission obtain 1 (one) loan with monthly payments through Mercantile Bank for the purchase of 2 (two) tandem trucks through Grand Traverse Diesel Services;

WHEREAS, in 2017, the Board of Ogemaw County Road Commission obtained 1 (one) loan with monthly payments through Mercantile Bank for the purchase of equipment through Truck and Trailer Specialties of Boyne Falls for the 2 (two) trucks mentioned above;

WHEREAS, the Board of Ogemaw County Road Commission authorized Mercantile Bank to initiate monthly automatic electronic bank transfers for payments towards each of the 2 (two) loans;

WHEREAS, the Ogemaw County Road Commission's auditors requested the Board of the Ogemaw County Road Commission to authorize Board Clerk to transfer funds monthly in advance of the regular scheduled board meeting from the Ogemaw County Road Commission's general account to the Ogemaw County Road Commission's payable account for the monthly payments of the 2 (two) loans that are paid by Mercantile Bank through automatic electronic bank transfer.

THEREFORE, it is the desire of the Board of Ogemaw County Road Commission to authorize Board Clerk, in a timely manner, to transfer necessary funds each month in advance of the regular scheduled board meeting from the Ogemaw County Road Commission's general account to Ogemaw County Road Commission's payable account in the amount of the 2 (two) monthly loan payments held with Mercantile Bank for the life of the 2 (two) loans.

The foregoing resolution was adopted by Winter, supported by Williams, and carried as shown by the following roll call vote: Ayes: Sheltroun, Winter, Williams. Nays: None. Motion carried.

As a follow up from last meeting regarding Sage Lake beach area speed study, Reinke has placed a call to Lance Cook with the Michigan State Police. Reinke will follow up.

Reinke informed the Board a draft of the Ogemaw County Road Commission's employee handbook will be presented at the next regularly scheduled board meeting.

Reinke reviewed winter maintenance expenditures with the Board. It was reported as of December 15, 2018, 23.64% of the winter maintenance budget has been used to date.

There being no further business, meeting adjourned at 10:35 a.m.

Signed: _____
Van Sheltroun, Chairman

Countersigned: _____
Brandy Curtis, Board Clerk