

April 1, 2020

The Ogemaw County Road Commission lobby doors were opened at 8:15 am for public attendance on the date indicated above for the regularly scheduled board meeting at 1250 S. M-33 West Branch, Michigan.

The Board of County Road Commissioners met at 9:00 a.m. for a regular meeting.

In attendance by phone: Chairman Dan Winter, Commissioner Clint Marshall, Commissioner Van Sheltroun

Also in attendance: Managing Director Pat Reinke and Board Clerk Brandy Curtis

Guests: No guests were present

Brandy Curtis proceeded with roll call and a quorum was established.

Chairman Winter called the meeting to order at 9:00 a.m.

Additions to the agenda: Seal Coat
 Summer Help
 Scribner Road Design Contract

Motion by Marshall, supported by Sheltroun, to approve the additions to the agenda. Motion carried by the following roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

Past minutes of March 18, 2020, were reviewed. There being no additions or corrections, Motion by Marshall, supported by Sheltroun, the minutes stand as submitted. Motion carried by the following roll call vote: Ayes: Sheltroun, Marshall, Winter. Nays: None. Motion carried.

Motion by Sheltroun, supported by Marshall, to approve and pay payroll voucher #2026 and payable voucher #2027 in the total amount of \$93,304.09. Motion carried by the following roll call vote: Ayes: Marshall, Sheltroun, Winter. Nays: None. Motion carried.

A summary of the annual material and services bids opened at the last meeting were reviewed. Motion by Sheltroun, supported by Marshall, to accept the bids as recommended by staff to include the rejection of the seed and mulch. Motion carried by the following roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

Discussion was held on coronavirus pandemic and effect on the Ogemaw County Road Commission operations, staff and employees. Reinke informed the Board, changes have been set in place as recommended by the CDC (Center for Disease Control and Prevention) and all staff and employees have been informed of the changes and revised procedures. Commissioner Sheltroun recommended a special meeting be held if an employee reports on themselves or employee reports they have had direct contact with someone in order to discuss any further actions that need to be made, agreed by Chairman Winter and Commissioner Marshall.

Motion by Sheltroun, supported by Marshall, to modify the Managing Director's Authority during the coronavirus pandemic by authorizing the Managing Director, Pat Reinke, to approve and pay all necessary bills and all regular and approved budgeted items, including Commissioners' special requests for per diem if there wasn't a quorum of Road Commissioners available. Motion carried by the following roll call vote: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

Motion by Sheltroun, supported by Marshall, authorize \$300,000 for seal coat projects. Motion carried by the following roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

A discussion was held on summer help. Commissioner Sheltroun recommended to continue with summer help and was agreed upon by Chairman Winter and Commissioner Marshall.

Reinke informed the Board he received estimates for Scribner Road Design, Lapham and Associates for \$10,000 and SSI for \$13,500. Reinke recommended to accept the low bid from Lapham and Associates. Motion by Marshall, supported by Sheltroun, to authorize Manager to sign design contract for Scribner Road with Lapham and Associates for an estimated cost of \$10,000. Motion carried by the following roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

A discussion was held on holding the April 15, 2020, board meeting via teleconference. A decision was not made at this time, it will be reviewed in the coming days.

There being no further business, meeting adjourned at 9:45 a.m.

Signed: _____
Dan Winter, Chairman

Countersigned: _____
Brandy Curtis, Board Clerk