

**OGEMAW COUNTY ROAD COMMISSION**

**MEETING MINUTES OF**

**Wednesday, April 12, 2023**

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office 1250 S M-33 West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chairman Dan Winter, Commissioner Van Sheltroun, Commissioner Klint Marshall

Staff Present: Managing Director Pat Reinke, Board Clerk Brandy Curtis

In Attendance: Hill Township Resident Olen Clemens; Mills Township Resident Jim Allen

Additions to the Agenda:

John Deere Utility Tractor

Frost Solutions Weather Station

Churchill Township, Quigley Road Paving Contract

Motion by Marshall, supported by Sheltroun, to approve additions to the agenda. Motion carried.

Approval of Minutes:

Past minutes on March 29, 2023, were reviewed. There being no additions or corrections, the minutes stand as submitted.

Approval of Payroll and Payable Accounts:

Motion by Marshall, supported by Sheltroun, to approve and pay payroll voucher #2326 and payable voucher #2327 for \$334,097.16. Roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

Public Comment:

None

Unfinished Business:

None

New Business:

Olen Clemens approached the Board regarding the water level at George Lake in Hill Township. A discussion was held on the 2015 culvert installation. Reinke reviewed prior memos, notes, and permit information with the Board. Mr. Clemens requested the Board's support to increase the lake level. Mr. Clemens will contact EGLE and follow up with the Board.

Reinke informed the Board that a notice to bidders for 2023 Garage Spray Foam will be sent for publication. The bid opening is scheduled for April 26, 2023.

Reinke summarized the Sourcewell price quote from Hutson for a John Deere 5100M Utility Tractor. Motion by Marshall, supported by Sheltroun, to approve the purchase of a John Deere 5100M Utility Tractor at the quoted price of \$89,596.24. Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Curtis reviewed the 2023 Capital Outlay Schedule updates to include the John Deere 5100M Utility Tractor. Motion by Marshall, supported by Sheltroun, to approve the Capital Outlay Schedule as presented. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

Reinke reviewed permit number 23-384 for a commercial driveway on Dease Lake Road, Hale, Michigan, applicant is Leland Calloway on behalf of Verizon Wireless. Motion by Sheltroun, supported by Winter, to approve the permit variance specifying an asphalt approach to the right of way is required, curb and gutter are not. Roll call vote: Ayes: Sheltroun, Marshall, Winter. Nays: None. Motion carried.

Curtis reviewed the Protecting MI Pension Grant Program requirements with the Board.

GRANTING CHIEF ADMINISTRATIVE OFFICER ROLE FOR  
PROTECTING MI PENSION GRANT PROGRAM  
BOARD RESOLUTION  
2023-01

Commissioner Sheltroun offered the following resolution, moved for its adoption, and authorize Brandy Curtis to sign the document. Motion supported by Commissioner Marshall,

WHEREAS, the Board of the Ogemaw County Road Commission has authorized and granted the Chief Administrative Officer role to the described hereunder:

Name: Brandy Curtis  
Position/Title: Finance and Human Resource Administrator/Board Clerk  
Telephone Number: 989-345-0234  
Email Address: bcurtis@ogemawcrc.org  
Signature:

NOW, THEREFORE, BE IT RESOLVED, that Brandy Curtis, Finance and Human Resource Administrator/Board Clerk, of the Ogemaw County Road Commission, has been assigned the Chief Administrator Officer role on behalf of the Ogemaw County Road Commission, and who shall be responsible for filing a claim for the grant payment for the Protecting MI Pension Grant Program as well as entering, updating, and submitting compliance reports for the said program.

Carried by the following roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion Carried

The Board received Churchill Township's contract for paving Quigley Road to the transfer station at an estimated cost of \$98,999.50, the township's portion is estimated at \$74,249.62, and Road Commission \$24,749.88. Motion by Marshall, supported by Sheltroun, to sign the contract with Churchill Township. Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

Reinke reviewed Frost Solutions' weather station monitoring equipment, lease/cost-share options, and benefits of the service with the Board. Reinke will gather further information to share with the Board.

Information:  
Reinke reported on winter maintenance, road report, and equipment updates.

The next East Central Council meeting is scheduled for April 20, 2023, in Ogemaw County.

Reinke informed the Board that a written notice was received that Byron Green will retire on April 20, 2023.

Reinke provided a brine update to the Board about recent EGLE brine restrictions.

Public Comment:  
Jim Allen inquired about overlay projects for 2023.

Adjournment:  
There being no further business to come before the Board of Road Commissioners, Ogemaw County, Chairman Winter adjourned the meeting at 10:25 a.m.

Signed: \_\_\_\_\_  
Dan Winter, Chairman

Attest: \_\_\_\_\_  
Brandy Curtis, Board Clerk