

OGEMAW COUNTY ROAD COMMISSION

MEETING MINUTES OF

Wednesday, September 13, 2023

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office 1250 S M-33 West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chairman Dan Winter, Commissioner Van Sheltroun, Commissioner Klint Marshall

Staff Present: Managing Director Pat Reinke, Board Clerk Brandy Curtis, County Foreman Kurt Trout

In Attendance: Ogemaw County Commissioner Charlie Wiltse, Hill Township Trustee Dave Mayhew

Additions to the Agenda:

None

Approval of Minutes:

Past minutes on August 30, 2023, were reviewed. There being no additions or corrections, the minutes stand as submitted.

Approval of Payroll and Payable Accounts:

Motion by Marshall, supported by Sheltroun, to approve and pay payroll voucher #2348 and payable voucher #2349 for \$527,225.79. Roll call vote: Ayes: Sheltroun, Marshall, Winter. Nays: None. Motion carried.

Public Comment:

None

Unfinished Business:

Curtis reviewed estimated fees for a road abandonment request without a public hearing and with a public hearing and suggested updates to the Ogemaw County Road Commission Abandonment Policy. Motion by Marshall, supported by Sheltroun, to accept the changes to the Ogemaw County Road Commission Abandonment Policy as presented and increase the road abandonment fee request from \$200 to \$600 with any additional costs charged to the individual making the request effective October 1, 2023. Roll call vote: Ayes: Winter, Marshall, Sheltroun.

New Business:

Final budget adjustments for year-end September 30, 2023, were reviewed to include capital outlay and construction schedules. Motion by Marshall, supported by Sheltroun, to approve the final budget adjustments, capital outlay schedule, and construction schedule as presented. Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

After a review of the 2023 final budget adjustments, motion by Sheltroun, supported by Marshall, to allow the transfer of necessary funds from the primary and/or road fund to the local road fund as allowed per ACT 51. Motion carried by the following roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

Reinke and Curtis reviewed the 2024 MESSA health care and vision rates with the Board. Reinke informed that the Road Commission did contact Dan Elliott with Diebold Agency to request a comparable plan. Diebold Agency anticipates having their rates around mid-October.

Resumes have been accepted and interviews have taken place for the opening laborer and mechanic position. A laborer has been selected and will begin October 23, 2023, the mechanic position remains open. A discussion was held on staffing levels, upcoming winter maintenance, afternoon patrol, and a second-shift mechanic. Reinke requested the Board's approval to hire another laborer. Motion by Sheltroun, supported by Marshall, to authorize the Manager to hire an additional laborer and continue to accept resumes for the open mechanic

position. Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried. In preparation for winter maintenance, a mechanic will be moved to second-shift and the afternoon patrol position will be posted.

Reinke informed the Board of changes to Point Broadband accounts, the Road Commission's internet service provider. A \$5 payment processing fee will be charged to the Road Commission's account if the account is not set up for AutoPay using a bank account or credit card. Motion by Sheltroun, supported by Marshall, in the best interest of the Road Commission to authorize the manager to enroll in the autopay option using the Road Commission credit card for monthly payments made to Point Broadband for internet service. Roll call vote: Ayes: Marshall, Sheltroun, Winter. Nays: None. Motion carried.

A discussion was held on the renewal of the private road maintenance agreement for Ogemaw Road in Rose Township. Reinke and Trout informed the Board of the obstacles they have encountered while maintaining the road as well as safety hazards. Reinke provided pictures to the Board. Motion by Marshall, supported by Sheltroun, in the best interest of the Road Commission, the Board will not renew the Ogemaw Road private road maintenance agreement with Rose Township effective January 1, 2024, due to safety hazards and request the manager to inform the township in writing. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

Information:

Reinke informed the Board that on August 30, 2023, MERS received the \$234,091 from the Protecting MI Pension Grant Program on behalf of the Ogemaw County Road Commission. The receipt of funds will be included in the next Statement of Fiduciary Net Position for the period ending September 30, 2023.

Trout updated the Board on current road projects.

Public Comment:

Hill Township Trustee, Dave Mayhew, thanked the Road Commission for the services they have provided to Birch Drive, a private road with a maintenance agreement in Hill Township, and addressed the upgrade agreement Hill Township recently received. Reinke and Trout explained the upgrades that were needed to Birch Drive.

Ogemaw County Commissioner, Charlie Wiltse, updated the Board on Mills Township meeting he had recently attended.

Adjournment:

There being no further business to come before the Board of Road Commissioners, Ogemaw County, Chairman Winter adjourned the meeting at 10:30 a.m.

Signed: _____
Dan Winter, Chairman

Attest: _____
Brandy Curtis, Board Clerk