

**OGEMAW COUNTY ROAD COMMISSION**

**MEETING MINUTES OF**

**Thursday, July 6, 2023**

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office 1250 S M-33 West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chairman Dan Winter, Commissioner Van Sheltroun,  
Commissioner Clint Marshall (arrived late)

Staff Present: Board Clerk Brandy Curtis, County Foreman Kurt Trout

In Attendance: Steve Johnson, Klacking Township Resident

Absent: Managing Director Pat Reinke

Additions to the Agenda:

Hill Township, Shady Shores Park Contract

Motion by Sheltroun, supported by Winter, to approve additions to the agenda. Motion carried.

Approval of Minutes:

Past minutes on June 21, 2023, were reviewed. There being no additions or corrections, the minutes stand as submitted.

Approval of Payroll and Payable Accounts:

Motion by Sheltroun, supported by Winter, to approve and pay payroll voucher #2338 and payable voucher #2339 for \$ 443,919.11. Roll call vote: Ayes: Winter, Sheltroun. Nays: None. Motion carried.

Public Comment:

Steve Johnson approached the Board regarding the maintenance of the seasonal portion of Houghton Creek Road in Klacking Township. A discussion was held on seasonal roads and maintenance policy.

Unfinished Business:

None

New Business:

Commissioner Sheltroun offered the following resolution and moved for its adoption. Motion supported by Commissioner Marshall.

**RESOLUTION 2023-06  
TRAFFIC CONTROL ORDER NO. 539-WB  
OGEMAW COUNTY**

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan 1949, as amended. (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for purpose of regulating, warning, or guiding traffic: and

WHEREAS, Hodges Drive and Fox Run in West Branch Township, are county roads under the jurisdiction of this board and, in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn, or guide traffic.

NOW, THEREFORE BE IT RESOLVED that all traffic on Fox Run south bound shall stop before entering Hodges Drive.

BE IT FURTHER RESOLVED, that signs shall be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED, that any Traffic Control Orders heretofore made with respect to the foregoing are hereby rescinded and superseded; and

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of the County of Ogemaw, Michigan.

Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Resolution 2023-06 is hereby adopted.

Commissioner Sheltroun offered the following resolution and moved for its adoption. Motion supported by Commissioner Marshall.

RESOLUTION 2023-07  
TRAFFIC CONTROL ORDER NO. 540-WB  
OGEMAW COUNTY

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan 1949, as amended. (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for purpose of regulating, warning, or guiding traffic: and

WHEREAS, Hodges Drive and Fox Run in West Branch Township, are county roads under the jurisdiction of this board and, in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn, or guide traffic.

NOW, THEREFORE BE IT RESOLVED that all traffic on Fox Run north bound shall stop before entering Hodges Drive.

BE IT FURTHER RESOLVED, that signs shall be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED, that any Traffic Control Orders heretofore made with respect to the foregoing are hereby rescinded and superseded; and

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of the County of Ogemaw, Michigan.

Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Resolution 2023-07 is hereby adopted.

Curtis presented the 2023 budget adjustments, capital outlay schedule, and construction schedule. Motion by Marshall, supported by Sheltroun, to approve the budget adjustments, capital outlay schedule, and construction schedule as presented. Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Curtis reviewed the MERS 2022 Actuarial with the Board. A discussion was held on monthly employer contribution to MERS defined benefit plan. According to MERS 2022 Actuary, No Phase-In recommended amount beginning October 1, 2024, is \$19,530-Union, \$10,706-NonUnion and \$5,596-HA Union/NonUnion. Currently, the Road Commission contributes \$30,000-Union, \$45,500-NonUnion, and \$4,500-HA Union/NonUnion monthly.

Motion by Sheltroun, supported by Marshall, to contribute a flat employer monthly contribution to MERS defined benefit plan in the amount of \$30,000-Union, \$50,000-NonUnion, and \$7,000-HA Union/NonUnion beginning October 1, 2023, for a total of \$87,000 a month. Roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

Curtis presented the attorney's revisions to the OCRC Working Rules. The Board wished more time to review the topic. The discussion will be tabled until the next meeting.

Curtis provided the Board with information regarding CDL driving schools from Michigan Works, Tri-Area Trucking School, and Road Warrior Truck Driving School. Motion by Sheltroun, supported by Marshall, to authorize the Manager to request attorney assistance in creating a legal agreement between the Road

Commission and an employee for CDL Training with terms stating a 3-year commitment from the employee beginning from the date of obtaining CDL and the Road Commission will cover the employee wages to attend the training. Roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

The Board received Hill Township's contract for a gravel upgrade in Shady Shores Park for 2.58 miles at an estimated cost of \$87,631.56, the Township's portion of \$43,815.78, and the Road Commission of \$43,815.78. Motion by Marshall, supported by Sheltroun, to approve and sign the contract with Hill Township for Shady Shores gravel upgrade. Roll call vote: Ayes; Sheltroun, Winter, Marshall. Nays: None. Motion carried.

Information:

Trout reported on road and equipment updates.

Curtis provided the Board with CRA's 2024 Legislative Priorities and reviewed various priorities addressed.

Curtis shared with the Board an email provided by the Managing Director from CRA pertaining to DNR-owned mineral rights.

Curtis shared communication received in regard to the recent increase in MTF funding for the month of May 2023 which was received in July 2023.

The final 2023 budget adjustments are scheduled for September 13, 2023.

The 2024 budget and construction schedule public hearing are scheduled for September 27, 2023.

Chairman Winter reported on the recent MTA meeting.

Public Comment:

None

Adjournment:

There being no further business to come before the Board of Road Commissioners, Ogemaw County, Chairman Winter adjourned the meeting at 10:45 a.m.

Signed: \_\_\_\_\_  
Dan Winter, Chairman

Attest: \_\_\_\_\_  
Brandy Curtis, Board Clerk